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**How to work with the district when concerns arise about your student’s educational program**

While both staff and parents approach program development for students with IEPs their best interests in mind, sometimes differences of opinion may occur. Families who have questions or concerns about their student should take their concerns first to the special education teacher, general education teacher and/or school therapist who works with their student. If the questions or concerns are not answered at that level, parents have a series of people to whom they can go for help. The following list shows who to contact, and in which order, when you have questions or concerns regarding your student.

**Who to contact when you have questions or concerns:**

1. Start with the special education teacher, general education teacher, and/or school therapist.
2. If concerns are not met, contact the school principal.
3. If concerns are not met, contact the Facilitator working with you school.
4. If concerns are not met, contact the Special Services Director: [bdegrace@everettsd.org](mailto:bdegrace@everettsd.org), [kramon@everettsd.org](mailto:kramon@everettsd.org) , [hbrown2@everettsd.org](mailto:hbrown2@everettsd.org)
5. If concerns are not met, contact the Executive Director Special Services. [kclevenger@everettsd.org](mailto:kclevenger@everettsd.org)

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| **Director** | **Kelley Clevenger** | **Beth Degrace** | **Katy Ramon** | **Heather Brown** |
| **Facilitator** |  | **Pam Stever**  **Michelle Ulke** | **Bevin Storla**  **Aneesa Shaikh** | **Kat Gomez**  **Sean Williams** |
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|  |  | Whittier | Silver Firs | Hawthorne |
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|  |  | Evergreen | Jackson High | Madison |
|  |  | Monroe | Woodside | Emerson |
|  |  | Silver Lake | Gateway | Cascade |
|  |  | Sequoia | Mill Creek | Eisenhower |
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